PURCHASE REQUEST

LGU: Municipality of Malita

Fund: General Fund

Department - BAC

PR No.: M2505-415

Date: 05-29-25

Section -

FPP : 1999-200

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	can	DISINFECTANT SPRAY, aerosol, 400g (min)	24	400.00	9,600.00
2	pack	Battery, AAA 4pcs/pack heavyduty	20	185.00	3,700.00
3	piece	wet wipes,150x190mm,66 wipes	24	400.00	9,600.00
4	piece	Dust Pan plastic w/ handle, large	20	185.00	3,700.00
5	roll	Trashbag plastic, XXL, 10 pcs./roll	10	100.00	1,000.00
6	pack	TOILET TISSUE PAPER, 2 ply 24 rolls in a pack	2	135.00	270.00
7	can	Air freshener, Aerosol type 300ml	24	145.00	3,480.00
8	bot.	Dishwashing liquid 500ml	24	400.00	9,600.00
9	bot.	Insecticide spray 500ml	12	300.00	3,600.00
10	bar	Detergent Bar, 140g	24	135.00	3,240.00
11	pack	Hand sanitizer, 500ml	12	500.00	6,000.00
12	bot.	Hand soap liquid, 500ml	5	40.00	200.00
13	bot.	Furniture cleaner 330mml	24	235.00	5,640.00
14	box	Face mask 3-ply w/ earloop (50pcs/box) disposable	20	130.00	2,600.00
15	roll	Trashbag plastic, large, 10 pcs./roll	12	305.00	3,660.00
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				Total	65,890.00

Purpose Other Supplies use for Bids & Awards Committee.

	Requested by:	Cash Availability:	Approved by:
Signature			
Printed Name	ANALIZA A. CONDINATO	ELSIE C. OSTIQUE, MPA,REA	ESTEFANIE BAUTISTA-DUMAMA,MPA
Designation	BAC Chairperson	Municipal Treasurer	Acting Municipal Mayor