

PURCHASE REQUEST

LGU:	MALITA			Fund:		
Department:	VICE M	AYOR	PR No.: NOS	2501-403 Date: W-27-25		
Section:			FPP:			
Item No.	Unit	, Item		Quantity	Unit	Total Cost
		Description			Cost	
		(2) DAYS CATERING SERVICES 2 MEALS & 4 SNACKS BUFFET STYLE				` `
4				115		
1					555.00	63,825.00
		AM SNACKS: pork empanada,canned juice/water				
		LUNCH: rice,grilled panga,kilawin kambing,beef steak,				
			fruits,bottled water/softdrinks			
		PM SNACKS: club house sandwich,canned juice/water			er	
2	heads			115	555.00	63,825.00
		AM SNACKS: chicken s				
		LUNCH: rice,chicken bola-bola,chicken caldereta,kinilaw bariles,				
			icken sotanghon soup,fresh fruits,bottled water/softdrinks			
~~~		PM SNACKS: egg sandwich,canned juice/water				
		GRAND TOTAL				127,650.00
Purpose:	LEADERSHIP ON TRANSISTION:SEMINAR FOR VICE MAYORS STAFF-END					
	TERM 2025 AT TALYER COMPOUND, POBLACI				TA, DAVA	
	Requested by:		Cash Availabilit <b>y</b> :			Approved by:
Signature		9				9
Printed Name:	BENJAMIN T. BAUTISTA III		ELSIE C. OSTIQUE, MPA, REA			BENJAMN T. BAUTISTA III
Designation:	OIC Municipal Vice Mayor		Mun. Treasurer			Ole Municipal Vice Mayor