

# PURCHASE REQUEST

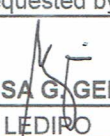
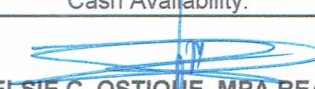
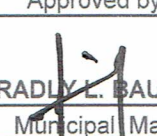
LGU: Municipality of Malita

Fund: GEN. FUND

Department - <u>MAYORS OFFICE</u>	PR No.: <u>M2025-372</u>	Date: <u>05-10-25</u>
Section - <u>ECONOMIC DEVT. And INVESTMENT PROGRAM</u>		

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	HEADS	3-Days Catering Services: Buffet Style			
		FIRST MALITA MICRO, SMALL AND MEDIUM ENTERPRISES (MSME)			
		INVESTMENT FORUM 2025			
		June 4, 2025	70	555.00	38,850.00
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: empanada & juice			
		Lunch: rice, buttered chicken, fish fillet, chopsuey,			
		native chicken soup			
2	HEADS	bot.water & drinks			
		Pm snacks: clubhouse & juice			
		June 5, 2025	70	555.00	38,850.00
		One (1) meal & two (2) snacks			
		AM Snacks: Burger & Softdrink			
		Lunch: rice, Beef caldereta & Pancit Guisado,			
		Sweet and Sour Shrimp, Pork Sinigang, Softdrink & Water			
		Pm Snacks: Doughnut & Softdrink			
3	HEADS	June 6, 2025	70	555.00	38,850.00
		One (1) meal & two (2) snacks			
		AM Snacks: Siopao & juice			
		Lunch: Rice, Fish Fillet, Beefsteak, Packbet			
		& Sinigang bangus, Softdrink, Water			
		Pm Snacks: Egg sandwich & Softdrink			
				Total	116,550.00

Purpose : FIRST MALITA MICRO, SMALL AND MEDIUM ENTERPRISES (MSME)  
INVESTMENT FORUM 2025

Requested by:		Cash Availability:	Approved by:
Signature			
Printed Name	<b>MELISSA G. GEMINA</b>	<b>ELSIE C. OSTIQUE, MPA REA</b>	<b>BRADLEY L. BAUTISTA</b>
Designation	<b>LEDIPO</b>	<b>Municipal Treasurer</b>	<b>Municipal Mayor</b>