PURCHASE REQUEST

LGU: **MALITA DAVAO OCCIDENTAL** **Fund:** ______

Department : HRMO	**PR No.:** M2505-333	**Date:** 05-07-25
Section: ______	**FPP :** ______	

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	btls	broom soft tambo	10	35.00	350.00
2	pcs	Broom stick	9	145.00	1,305.00
3	pcs	Detergent powder 1kg/pck	10	110.00	1,100.00
4	pack	dishwashing paste 500ml kalamansi	20	100.00	2,000.00
5	btls	Disinfectant spray 400 ml	100	546.00	54,600.00
6	btls	Diswashing Liquid 475ml	20	198.00	3,960.00
7	doz	hand gloves (transparent 100 pcs per box)	140	348.00	48,720.00
8	box	insect spray 500ml	60	525.00	31,500.00
9	btls	mop with handle	15	225.00	3,375.00
10	pcs	cork board 60cm x 90cm	10	470.00	4,700.00
11	pcs	hand soap 200ml	30	122.00	3,660.00
12	pack	plastic ziplock 3in x 5in, 4mil.	60	65.00	3,900.00
13	pcs	paper cutter A3 Metal base	10	340.00	3,400.00
14	box	face mask KN95	200	110.00	22,000.00
15	box	trash bag (large 26" x 32")	60	109.00	6,540.00
16	roll	rags (plastic)	30	158.00	4,740.00
17	CAN	Airfreshner 600ml	100	716.00	71,600.00
18	GAL.	Alcohol 70% ISOPROPHYL 3.7L GREEN CROSS	10	768.00	7,680.00
19	pack	Toilet Tissue (24rolls/pack)	30	305.00	9,150.00
					-
					-
					284,280.00

Purpose: FOR HRM OFFICE

	Requested by:	Cash Availability:	Approved by:
Signature :			
Printed Name :	FERDINAND AMULET T. PARKER	ELSIE C. OSTIQUE, MPA, REA	BRADLY L. BAUTISTA
Designation :	MGDH/HRMO	- Municipal Treasurer	Municipal Mayor