PURCHASE REQUEST

LGU: _____ **MALITA DAVAO OCC**

Fund: _____

Date: 04-21-25

Department : MO

PR No.: MO504-28

Section:

FPP :

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		3 - Days Catering Services - Buffet style	70	555	38,850.00
1	heads	May 5, 2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: empanada & Juice			
		Lunch: rice, pork adobo, chicken curry, fish fillet,			
		chicken soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: clubhouse sandwhich & Juice			
			70	555	38,850.00
2	heads	May 6, 2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: chicken asado siopao & Juice			
		Lunch: rice, pork bola-bola, sweet and sour fish			
		pansit guisado, corn soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: Banana cake & Juice			
			80	555	44,400.00
3	heads	Maya 7, 2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: cheese burger & Juice			
		Lunch: rice, chicken adobo, pork sinigang,			
		pansit guisado, egg soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: pansit palabok & Juice			
		5 - Days Catering Services - Buffet style			
4	heads	May 19, 2025	90	555	49,950.00
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: chicken sandwhich & Juice			
		Lunch: rice, Fish fillet, lumpia shanghai, pork			
		adobo, egg soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: empanada & Juice			
				Total	172,050.00

Purpose: To conduct 3 Days SGLGB Workshop held at 2ndFloor Mutya and Matt Foodbar, Malita, Davao Occ.

Purpose: To conduct 5 Days SGLGB Assessment held at 2ndFloor Mutya and Matt Foodbar, Malita, Davao Occ.

Signature :			
Printed Name : Designation	BRADLY L. BAUTISTA Municipal Mayor	ELSIE C. OSTIQUE,MPA,REA Municipal Treasurer	BRADLY L. BAUTISTA Municipal Mayor

PURCHASE REQUEST

LGU: **MALITA DAVAO,OCC**

Fund: _____

Date: 04-21-25

Department : MO

Section:

PR No.: M2504-275

FPP :

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		5 - Days Catering Services - Buffet Style	90	555	49,950.00
5	heads	May 20, 2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: Torta bread & Juice			
		Lunch: rice, pork humba, fried chicken, fish fillet,			
		corn soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: egg sandwhich & Juice			
			90	555	49,950.00
6	heads	May 21,2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: chicken sandwhich & Juice			
		Lunch: rice, chicken adobo, pork sinigang, pansit guisado,			
		egg soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: siopao & Juice			
			90	555	49,950.00
7	heads	May 22,2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: egg sandwhich & Juice			
		Lunch: rice, chicken fillet, sweet & sour fish, pork adobo,			
		corn soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: cheese burger & Juice			
			90	555	49,950.00
8	heads	May 23,2025			
		One (1) meal & two (2) snacks			
		Menu:			
		Am snacks: cheese burger & Juice			
		Lunch: rice, pork adobo, chicken fillet, lumpia shanghai,			
		egg soup, fresh fruits,			
		bot.water & drinks			
		Pm snacks: clubhouse sandwhich & Juice			
				Sub-total	172,050.00
					199,800.00
				Total	**371,850.00**

Purpose: To conduct 3 Days SGLGB Workshop held at 2ndFloor Mutya and Matt Foodbar, Malita, Davao Occ.

Purpose: To conduct 5 Days SGLGB Assessment held at 2ndFloor Mutya and Matt Foodbar, Malita, Davao Occ.

Signature :			
Printed Name :	BRADLY L. BAUTISTA	ELSIE C. OSTIQUE,MPA,REA	BRADLY L. BAUTISTA
Designation :	Municipal Mayor	Municipal Treasurer	Municipal Mayor

RELEASED
MUNICIPAL BUDGET OFFICE
PR ALLOTMENT NO: 80
DATE : 4-2025

ANALIZA A. CONDINATO
MUNICIPAL BUDGET OFFICER